

COMMUNITY CARE OF CENTRAL WISCONSIN

Board Meeting Minutes: Approved

DATE: February 18, 2009
PLACE: Central Wisconsin Airport, Meeting Room "A"
TIME: 3:00 – 5:00 p.m.
PRESENT: Jean Bitner, Jim Clark, Ken Day, Peter Hendler, Lonnie Krogwold, Keith Langenhahn, Janis Ribbens, Donna Rozar
EXCUSED: Peter DeSantis
OTHERS PRESENT: Tara Adam, Jim Canales, Dana Cyra, Mark Hilliker, Lucy Runnells, Jody Zuege

1. The meeting was called to order at 3:03 p.m. by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; and the CCCW website.
3. No public comment was made.
4. Motion by Jim Clark; seconded by Jean Bitner, to approve the minutes dated January 21, 2009. Motion carried.
5. Education
 - a. Administrative Update
 - i. Jim Canales stated the proposed contract had been ratified by the Union, and recommended that the Board take action to approve. Motion by Donna Rozar, seconded by Jim Clark, to approve the proposed union with OPEIU. Motion carried with a unanimous vote.
 - ii. Jim Canales reported that all of the administrative timeframe goals established for the transitioning of Marathon and Wood County participants to CCCW had been met. The Provider Network has been the biggest challenge with the merging of three counties into one organization and the need to have a third-party administrator for electronic claims. CCCW and the providers are meeting as needed to work through any provider issues. The employment of a new Director of Provider Network is scheduled to be completed the week of January 26.
 - iii. The Annual Quality Site Review, conducted by MetaStar (State External Quality Review Organization) will take place in March. This process will consist of a comprehensive look at the care management, provider, Human Resources, and member files throughout the organization. Feedback will be provided to the Board when the Review is completed.
 - iv. There have been an increased number of calls to Member Services in the last few weeks. The issues have been resolved without any formal requests for a grievance hearing.
 - v. Lucy Runnells provided a financial update, including reporting that billing for room and board and cost share has been proceeding without any issues.
 - vi. The videoconferencing equipment is ready to go live for the Open House on February 20, and will be useful for future meetings.
 - vii. Dana Cyra provided an update to the Member Satisfaction Survey. Discussion followed regarding details of the survey. The Board requested that future survey results be compared to CCCW longitudinal data, as well as information obtained from other Family Care organizations and the State Family Care quality data.

- viii. Lucy Runnells provided an update for the 2008 budget, outlining one-time start-up cost items which had not been included in the preliminary budget when originally created. Unanticipated and/or predicted start-up costs of more than \$600,000 were incurred by CCCW. Losses incurred for the start-up in 2008 will be taken out of the Reserve Fund. Upon completion of the audit, a final report will be submitted to the Board.
- ix. Jim Canales presented the Member Statistical Report, detailing the breakdowns by percentages. Significant differences in the populations served and the costs incurred in Marathon vs. Wood counties were discussed.
- b. Board President Update
 - i. Communication was sent to Lantlode County regarding CCCW's willingness to consider expansion of the Family Care district. The letter sent to Lantlode County indicated a program review would be completed by CCCW Administration, prior to a decision to expand CCCW. State funding of expansion will also be a required prerequisite to expansion.
 - ii. The proposed Governor's Budget modifies the expansion of Family Care. It also impacts the process of eliminating waiting lists in current Family Care counties. The original waitlist drawdown was to occur within two years. The Governor's Budget extends that period to three years.
- 6. Policy Discussion
 - a. The Board reviewed previously distributed end statements for CCCW. Suggested modifications were made; revised statements will be considered at the March CCCW Board meeting. The Board requested Policy Education and Issues be placed earlier on the agenda in future meetings.
- 7. The next meeting will take place in meeting Room A (ground floor) of CWA on March 18, 2009.
- 8. Meeting Adjourned at 5:02 p.m. with a motion from Donna Rozar, seconded by Janis Ribbens.

Respectfully submitted by Tara Adam, CCCW Executive Assistant