

COMMUNITY CARE OF CENTRAL WISCONSIN

Board Meeting Minutes

DATE: December 22, 2010
PLACE: Central Wisconsin Airport – Mosinee, WI
TIME: 3 p.m.
PRESENT: Keith Langenhahn, Jim Clark, Rob Kublank, Peter DeSantis, Donna Rozar, Lonnie Krogwold, Janis Ribbens
EXCUSED: Ken Day, Peter Hendler
OTHERS PRESENT: Jim Canales, Mark Hilliker, Lucy Runnells, Jody Kohl, Tara Adam

1. The meeting was called to order at 3:00 p.m. by Secretary Jim Clark.
2. Notice of this meeting was provided to Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, Stevens Point, and Merrill; and the CCCW website.
3. No public comment was made.
4. Motion by Rob Kublank, seconded by Donna Rozar, to approve the Minutes dated November 22, 2010. Motion carried.
5. Board Education/Governance Monitoring Reports
 - A. CEO/Administrative Update
 - ✓ Jim Canales updated the Board that the DHS Joint Finance Committee recently voted to move forward with Family Care expansion into Langlade and Lincoln counties. The Antigo office will open on January 1, 2011. Jim Canales will plan to meet with the new legislative representative of Wood County in the near future.
 - B. Monitoring Reports
 - ✓ No significant changes were announced with the member report.
 - ✓ The income statement reflected a slightly lower than expected bottom line as residential/institutional costs continue to present challenges. Lucy Runnells reminded the group that providers are given 90 days to submit their claims.
 - ✓ Mark Hilliker presented an update to the work that the Business Sustainability Committee is doing to move toward organizational financial sustainability. He shared a strategy to be implemented in January involving the authorization of services becoming more cost-effective by having all CCCW Social Work Service Coordinators and RN Service Coordinators meet with their supervisor on a monthly basis to discuss strength-based care planning to leverage member strengths and skills to best put together a member's care plan. A \$1 million savings related to efficiency of development of those strength-based care plans is anticipated for 2011. This strategy will be implemented parallel to IDT efforts in developing the best way to support all members' outcomes. Board Member Peter DeSantis conveyed his belief that an aggressive approach to cost reduction does need to be taken with one of the first steps being to communicate this need to State legislators.
6. Motion to go Into Closed Session

Donna Rozar motioned to go into Closed Session pursuant to Section 19.85(1)(c) and (f), Wis. Stats., for the purpose of considering compensation of public employees over which the Board exercises jurisdiction and discussion of investment of public funds which for bargaining reasons requires a Closed Session, including discussion regarding status of contract negotiations with Union representing Agency professional employees. Motion seconded by Rob Kublank. Roll call vote taken; all voted in favor.

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7. In the return to Open Session, an announcement was made that there were no Board actions taken in Closed Session.
8. Board Policy Discussion/Actions
 - A. Discuss CEO Preparation of 2011 Plan of Work for Presentation at January Board Meeting.
 - ✓ Jim Canales will meet in January with the Board to highlight 2010 Work Plan accomplishments and results, and to review the 2011 CCCW Work Plan.
 - B. Reaffirm Submission of 2011 Family Care Contract with the State of Wisconsin.
 - ✓ Based upon the approval of the 2011 Family Care Contract, Jim Canales has submitted it to DHS.
9. Next Meeting Agenda Items
 - Administrative Reports
 - Balance Sheet
 - Income Statement
 - Member Report
 - Self-Directed Supports Usage Report
 - Grant and Other Resources Acquisition Report
 - Board Actions
 - Reaffirm CCCW outcome (end statement) Policies
 - Reaffirm Board Executive Director Relationship Policies
 - Reaffirm Executive Director Management Limitation Policies
 - Confirm/Approve Executive Director's Organizational and Professional Development Goals for the Next Year
10. The next Board meeting will occur on January 26, 2011, at 3 p.m. in Meeting Room A at Central Wisconsin Airport.
11. There being no further business, the meeting was adjourned by Secretary Jim Clark.

Respectfully submitted by Tara Adam, CCCW Executive Assistant