

**COMMUNITY CARE OF CENTRAL WISCONSIN**  
**Board Meeting Minutes: Approved**

**DATE:** October 15, 2008  
**PLACE:** Central Wisconsin Airport, Lower Level Conference Room  
**TIME:** 3:00 – 5:00 PM  
**PRESENT:** Jean Bitner, Jim Clark, Ken Day, Peter DeSantis, Lonnie Krogwold, Janis Ribbens, Donna Rozar  
**EXCUSED:** Peter Hendler, Keith Langenhahn  
**OTHERS PRESENT:** Jim Canales, Lucy Runnells, Mark Hilliker, Jody Zuege, Evelyn Heikenen, George Collar, Steven Bantz, Kate Norby

1. The meeting was called to order at 3:00 PM by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; the CCCW Website and the CCCW Listserv
3. No public comment made.
4. Minutes dated September 17, 2008 were approved without change. Minutes dated October 1, 2008 were approved with the following changes: 2. Motion by *Jean Bitner* to go into closed session...”
5. Ken Day introduced the consent agenda as a format consistent with Policy Governance.
6. Education
  - a. Administrative update:
    - i. Jim Canales reported that CCCW is no longer in negotiations with AFSCME; negotiations with OPEIU continue to move forward. At which time an agreement with OPEIU is reached, a draft contract will be provided to the Board.
    - ii. Jim Canales reported that implementation for Marathon County is on schedule for November 1, 2008. The CCCW Wausau office will be open for business on Monday, November 3.
    - iii. Implementation Progress:
      1. Kate Norby reported that progress toward certification is on schedule. The provider network has been approved and the site readiness visit for Marathon County will take place on October 24.
      2. Lucy Runnells provided an update on business and IT implementation in the new sites. CCCW will not continue to outsource payroll to WIPFLI, but will use ADP HR/Payroll software in-house beginning January, 2009.
      3. Ms. Runnells reported that 698 individuals in Marathon County have pre-enrolled and will begin services on November 1. CCCW anticipates approximately 500 individuals to pre-enroll in Wood County to begin service on January 1, 2009.
      4. Mark Hilliker provided a document with member enrollment and staffing projections through 2009.

5. Ms. Runnells reported that the third party administrator WPS is ready to being on November 1.
  - iv. Lucy Runnells provided a quarterly report to the Board. Ms. Runnells explained that reported losses were expected during startup as CCCW builds infrastructure for regional expansion. The Board discussed their interest in future reports including quality, enrollment and customer satisfaction.
  - v. Evelyn Heikenen provided the Board with a complaint and grievance log for 2008. Two requests for appeal and their resolutions were summarized in this document. Ms. Heikenen explained the notification and appeal process and the protection of member rights in Family Care, as outlined in the MCO contract. Ms. Heikenen reported that formation of a regional local committee is in process. Ken Day stated that from a board policy perspective, this item falls under quality and is part of the quality plan. The Board will provide direction for monitoring this process.
  - vi. Jim Canales stated that the Public Franchise Model document was presented to MCO directors by Judith Frye, DHS Expansion lead, in late September. This report, written by TMG, will undergo further analysis by DHS. Mr. Canales shared his email response to colleagues that reflect his position on this model.
  - vii. Lucy Runnells reported that the November 1, 2008 capitation rate for CCCW is \$2750.00 (reflecting an 11% increase). This rate is based on the functional needs of members. Ms. Runnells reported the 2009 rate to be \$2829.00. This rate is a prospective rate that will be adjusted quarterly during expansion. An analysis of this rate will be available at the next Board meeting along with the final budget reported to DHS.
  - viii. The Board discussed their future with Policy Governance and their preparation to work on the model with or without external guidance. Board members spoke favorably about this model. Ken Day expressed concern that additional requirements by staff may be too burdensome at this time of rapid expansion. The Board agreed to set asked time in each future meeting to discuss desired outcomes for the organization.
7. No new policies were presented.
  8. Next meeting date and agenda – the Board agreed to meet on November 19, 2008 from 3-5 PM in the lower level conference room of CWA. Future meeting topics include the budget; progress update; operations reporting and education interests; discussion to identify success, out of which ends/outcomes statements could be structured; DHS response to the Public Franchise Model report
  13. Motion by Donna Rozar, seconded by Jean Bitner to adjourn at 5:20 PM. Motion carried.