

**COMMUNITY CARE OF CENTRAL WISCONSIN**  
**Board Meeting Minutes: Approved**

**DATE:** July 23, 2008

**PLACE:** Central Wisconsin Airport, Conference Room A

**TIME:** 3:00 – 5:00 PM

**PRESENT:** Patricia Arnold, Jean Bitner, Jim Clark, Ken Day, Peter DeSantis, Peter Hendler, Lonnie Krogwold, Keith Langenhahn, Janis Ribbens

**EXCUSED:**

**OTHERS PRESENT:** Jim Canales, George Collar, Mark Hilliker, Kate Norby, Lucy Runnells, Carol Winter

1. The meeting was called to order at 3:05 PM by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; the CCCW Website and the CCCW Listserv.
3. Public Comments – Sharon Rybacki addressed the Board with concerns regarding her experience with pre-enrollment and the financial aspects of enrollment into CCCW. A written document summarizing Ms. Rybacki's concern was provided.
4. Motion by Keith Langenhahn, seconded by Peter DeSantis to approve the June 25, 2008 minutes. Motion carried; approved without change.
5. No modifications were made to the Agenda.
6. A TMG/Don Percy Board development agreement was shared and discussed. Three Board development engagements are tentatively planned, pending ongoing approval by the Board. The first meeting will take place at the new CCCW Stevens Point office (3349 Church Street). The final two meetings (if approved) will occur at the Central Wisconsin Airport in Mosinee, conference room A. All will be scheduled for the first Wednesday of months August – October, 2008.
7. The CCPC June Member report was presented to the Board. Discussion about the structure and format of the report ensued. Interest in receiving a report by county during the initial implementation was shared. There was agreement that this report would allow the Board to monitor progress and achievement of goals.
8. A CCPC financial report (January – July 3, 2008) was presented by Lucy Runnells. Discussion about structure and format of the report ensued. The Board agreed to accept the transfer of assets, liabilities and equity reported by CFO from CCPC to CCCW.
9. Lucy Runnells presented a CCCW budget review (background and process) to the board and provided a two page document that included information for the budget and budget preparation methodology. Timelines for bringing budget information to the Board were discussed. Ms. Runnells explained that a typical timeframe for

aligning assumptions is August/September. Ms. Runnells also offered to share the three year plan that is prepared for the state at that time.

10. Administrative update (Jim Canales)
  - a. On July 1, 2008 CCCW became an operational entity and the first milestone was reached. Work for the additional three sites is also underway.
  - b. CCCW has been very busy addressing personnel and hiring timeframes. Ken Day and Jim Canales have received notices from OPEIU and AFSCME regarding representation of professional and business staff.
  - c. The CCCW Provider Network is preparing a plan to meet certification deadlines.
  - d. The concept of onetime transition bonuses for management was brought to the Board for review and discussion. At its next meeting, the Board will act on this or the principle of bonus incentives.
  
11. Next meeting date and agenda – the Board agreed to meet for Board development on August 6, 2008 from 4-7 PM at 3349 Church Street, Stevens Point and on August 20, 2008 from 3-5 PM in conference room A of CWA, Mosinee. Future meeting topics include continuation of in-service/board development; leases for new sites; bonus incentives; personnel; approval of closed session minutes.
  
13. Motion by Peter DeSantis, seconded by Peter Hendler to adjourn at 5:00 PM. Motion carried.