

**Transition Planning Committee of Community Care of Central Wisconsin
Meeting Minutes**

DATE: Wednesday, May 24, 2006
PLACE: Central Wisconsin Airport
TIME: 4:00 p.m.
PRESENT: Patricia Arnold, Dave Bast, Jim Canales, John Chrest, Jim Clark, Ken Day, Jim Gignac, Lonnie Krogold, Karen Piel, Lucy Runnells, Tim Steller, Vicki Tylka
FACILITATOR: Peter Manley

- 1. The meeting was called to order**
- 2. Reviewed 05/10/06 minutes**
Some changes made
- 3. Correspondence**
 - WCHSA – letter from Helene Nelson..re: future funding
 - Advocacy group requested meeting minutes. Discussed providing minutes
 - State Disabilities Council – state mandated. Did an RFP in response to this initiative. Wants our committee to be more self directed. Supports our efforts. Wants to be involved to help further this option as a region
 - Aging and Disabilities Resource Center Vision was shared
 - Interest being shown by other counties.
 - Wood County forwarded two power points presented to their County Board, for use by other counties in educating other county boards
- 4. Discussion of 66.0301 agreement components**
 - PURPOSE:
County leadership to provide on a regional basis, quality long term care, health and community support services, for eligible residents
 - REQUIREMENT FOR MEMBERSHIP:
 - a county
 - contiguous to existing partnering counties
 - willing to share in financial risk
 - individual county's County Board must approve the operating conditions, philosophy and purpose of the entity.
 - may not belong to any other CMO
 - REQUIREMENT FOR COUNTIES TO JOIN AFTER ENTITY IS FORMED
 - Unanimously approved by all existing county members
 - Concurrence of state

- Bring in appropriate equity
- TYPE OF GOVERNANCE
 - ¼ of the Board represents population served per state statutes
 - prefer “Board” rather than commission
 - start with 9 member board with a maximum of 12 members
 - equal representation by the county boards
 - Chairperson must be a county board supervisor
 - 3 year terms. Rotate first three years, as
 - i.** 1/3 term ends year one
 - ii.** 1/3 term ends year two
 - iii.** 1/3 term ends year three
- 5. Stakeholder Engagement Plan**
 - Public comment section on the agenda
 - Distribute meeting agenda to stakeholder groups
 - Public notice of meeting agendas in the newspaper
 - Future planning opportunities on Access and Education work groups
 - Report to ongoing Long Term Care Support Groups
 - Stakeholder representation on the Board
 - Keep staff informed on planning progress
 - Designated “public relation representative” Jim Canales for overall progress
- 6. Other decisions**
 - hire someone as secretary to take meeting minutes-money in grant
 - create Access and Education work groups immediately
- 7. Agenda items for next meeting:**
 - Review agreement components and continue discussion from this meeting
 - Review Primary Tenets for the new organization
- 8. Future meeting dates**
 - June 14
 - June 28th
- 9. Meeting adjourned**

Patricia Arnold

Minutes taken by Patricia Arnold,
Chair, Wood County Board of Social Services