

COMMUNITY CARE OF CENTRAL WISCONSIN
Board Meeting Minutes: Approved

DATE: March 6, 2008
PLACE: Central Wisconsin Airport, Lower Level Conference Room
TIME: 3:00 – 5:15 PM
PRESENT: Patricia Arnold, Jim Clark, Ken Day, Peter DeSantis, Lonnie Krogwold, Keith Langenhahn, Janis Ribbens
EXCUSED: Jean Bitner, Peter Hendler
OTHERS PRESENT: Annette Ninnemann, Carol Winter, Mike Hornischer, Allison Lourash, Steven Bantz, Terry Howard, Glenn Lamping, Donna Finch, Jo Poeske, Jean Klingemeyer, Bill Schofield, Joe Fonti, Lucy Runnells, Deb Pagel Vickie Thoreson, Kate Norby, Jim Canales

1. The meeting was called to order at 3:00 pm by Chairperson Ken Day.
2. Peter DeSantis was introduced as a new Board member appointed by Marathon County.
3. Notice of this meeting was provided to Marathon, Portage and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; the CCCW Website and the CCCW Listserv.
4. Motion by Janis Ribbens, seconded by Keith Langenhahn to approve the February 20, 2008 minutes. Motion carried.
5. No modifications were made to the agenda.
6. Update from Board Chair and Staff:

Ken Day reported a February 29th telephone conversation had been conducted with DHFS (Judith Frye, Kathleen Luedtke, Monica Deignan), and CCCW project staff. It was described as a favorable discussion regarding funds for start up and the timeline for CCCW to begin its operations. DHFS representatives confirmed their expectation that CCPC reserves in Portage County are to be used as the start up funding source for CCCW. State staff also clarified that Grant monies are to be used only for project development activities i.e. consultants, attorney fees and project management staff. Grant moneys are not to be used for ongoing operational costs, or permanent staff. In a follow up e-mail request, two specific questions were directed to the DHFS staff, and confirmation in the form of a letter from the state was requested as soon as possible. The state will confirm that CCPC reserves are to be accessed by CCCW for start up funding, and the state will confirm it agrees to either transfer the CCPC contract to provide family care in Portage County to CCCW before CCCW is certified to provide family care in Wood and Marathon counties, or that it is acceptable for Portage County to subcontract with CCCW to operate the CCPC program prior to being certified to do so in Marathon and Wood.

Jim Canales shared a letter from DHFS regarding a Family Care fiscal site visit. The report indicated there are no areas that require corrective action at this time.

7. Jim Canales introduced Bill Schofield (Colliers Barry) and Joe Fonti (property owner) who are working with Portage County and CCPC on space leasing in Stevens Point. The Board agreed that this project should become a relationship between CCCW and the developers, eliminating all responsibility of Portage County. An introductory letter and proposed terms relating to the lease were provided to the Board. The proposed space included in the project is appropriate to the needs of CCCW Portage County offices and provides for future expansion.
8. Janis Ribbens made a motion, to enter into closed session pursuant to Wis. Stats., Sec. 19.85(1)(e) for the purpose of deliberating specific public business whenever competitive or bargaining reasons require a closed session, namely discussing leasing, employee hiring, classifications, and setting forth parameters for labor collective bargaining as wages and benefits. Second by Jim Clark. A Roll Call vote was taken: all members voted aye. Wipfli consultants CCCW project management staff were asked to participate.
9. Keith Langenhahn made a motion to return to open session. Seconded by Lonnie Krogwold. A Roll Call vote was taken: all members voted aye.
10. Chairperson Day announced a return to open session.
11. An announcement was made that the Board has agreed to move forward with developing the needed office space with Colliers Barry and the Fonti family.
12. No public comments were made.
13. The next meeting will take place in the lower level (basement) conference room of CWA on **March 19, 2008 from 3:00 – 5:00 PM**. Other scheduled dates are: **April 9th, April 23rd, May 14th, May 28th, June 4th and June 25th**. **All meetings will be scheduled from 3:00 – 5:00 PM**. Future agenda items include the creation of bylaws and the CCCW work plan.
13. Motion by Keith Langenhahn, seconded by Lonnie Krogwold to adjourn at 5:15 PM. Motion carried.