

**COMMUNITY CARE OF CENTRAL WISCONSIN**  
**Board Meeting Minutes: Approved**

**DATE:** December 23, 2009  
**PLACE:** Central Wisconsin Airport, Conference Room A  
**TIME:** 4:00 – 5:00 p.m.  
**PRESENT:** Jim Clark, Ken Day, Peter DeSantis, Lonnie Krogwold, Rob Kublank, Keith Langenhahn, Janis Ribbens, Donna Rozar  
**EXCUSED:** Peter Hendler  
**OTHERS PRESENT:** Tara Adam, Jim Canales, Lucy Runnells, Jody Zuege

1. The meeting was called to order at 4:00 p.m. by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; and the CCCW website.
3. No public comment was made.
4. Motion by Jim Clark, seconded by Janis Ribbens, to approve the minutes dated November 18, 2009. Roll call vote taken; Motion carried.
5. Board Policy Discussion
  - A. Review and Approve Board 2010 Meeting Calendar  
Chairperson Day distributed a 2010 CCCW Annual Board of Directors Calendar detailing monthly Administrative Reports and Board Actions that are planned to occur during the calendar year of 2010. Each month's meeting is scheduled for the fourth Wednesday of the month from 3-5 p.m. The Board discussed the opportunity of adding to the calendar, a request to invite representatives from the State of Wisconsin DHS Department to attend one of the Board meetings. It was agreed that the February 2010 meeting presented a potential date pending the availability of state agency staff. The meeting calendar was approved with a unanimous vote with a Motion by Jim Clark; seconded by Peter DeSantis.
6. Board Education/Governance Monitoring
  - A. Administrative Update  
Jim Canales reviewed each of the scheduled monitoring reports, and provided clarification on items raised by board members.  
  
Jim Canales reported that the Provider Network Department has completed the majority of 600 provider contracts, and is working in the last phase of contracting with the last few remaining contracts primarily in the area of residential services. Jim reviewed the process of how the new residential rate methodology is being applied to improve equitable payment for services to providers, bringing residential costs within budget parameters while assuring quality services for members. The Provider Network staff will attend the January 2010 Board meeting to report on the final contract details.  
  
Jim also reported on the progress of transitioning the three Wood County Group Homes to a private provider (Clarity Care), which will occur on January 1, 2010.

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Wood County has reached an agreement with Clarity Care to lease its facilities for 2010; a decision will be made at the end of the year to determine if Clarity Care will pursue an additional lease or purchase the Wood County facilities. 20 of the 21 original Wood County employees will be retained by Clarity Care.

### B. Monitoring Reports

Jim Canales provided the 2010 Work Plan, which consists of nine different goals and is based upon the Board's End Statements. Each goal statement consists of an objective and one or more action plans to meet those objectives.

A timeframe for Family Care expansion into Lincoln and Langlade counties was provided to the Board. Jim added that he, Jody, and Mark had met with Langlade County staff; the meeting was very positive. Jim also mailed a letter to each state elected official whose area of representation intersects with that of CCCW MCO. The purpose of the communication was to inform these elected officials about the CCCW 2009 goals and accomplishments.

### C. Business Plan Update

Lucy Runnells stated that the feedback received from the State agency was positive and very complimentary regarding CCCW's 3-Year Business Plan. There are three plan items which CCCW must respond to by 1st Quarter 2010: (1) identifying benchmarks and how CCCW knows it is successful with meeting the Business Plan as defined; (2) additional information on orientation and new training; and (3) providing assurance that there is cultural competency with our providers, staff, and program. CCCW has received a letter stating it is certified and able to operate in 2010. Jim indicated that responding to these issues would be accomplished.

### 7. Motion to go Into Closed Session

Donna Rozar motioned to go into closed session pursuant to Section 19.85(1)(c) and (f), Wis. Stats., for the purpose of considering compensation of public employees over which the Board exercises jurisdiction and discussion of investment of public funds which for bargaining reasons requires a closed session, including discussion regarding status of contract negotiations with Union representing Agency professional employees. Motion seconded by Keith Langenhahn. Roll call vote taken; all voted in favor.

### 8. There being no need for the Board to return to Open Session, the Board adjourned its meeting from Closed Session. Motion by Donna Rozar; seconded by Peter DeSantis. Motion carried by unanimous vote.

### 9. The next Board meeting will occur on January 27 from 3-5 p.m.

Respectfully submitted by Tara Adam, CCCW Executive Assistant