

COMMUNITY CARE OF CENTRAL WISCONSIN
Board Meeting Minutes: Approved

DATE: November 18, 2009
PLACE: Central Wisconsin Airport, Conference Room A
TIME: 3:00 – 5:00 p.m.
PRESENT: Ken Day, Peter DeSantis, Janis Ribbens, Donna Rozar, Jim Clark
EXCUSED: Peter Hendler, Lonnie Krogwold, Rob Kublank, Keith Langenhahn
OTHERS PRESENT: Tara Adam, Jim Canales, Mark Hilliker, Lucy Runnells, Jody Zuege

1. The meeting was called to order at 3:04 p.m. by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; and the CCCW website.
3. No public comment was made.
4. Motion by Donna Rozar, seconded by Peter DeSantis, to approve the minutes dated October 28, 2009. Motion carried.
5. Board Policy Discussion
 - A. 2010 Budget Adoption
Chairperson Day suggested that each September, for future budget reviews, Administration present the Board with the proposed budget assumptions, with review from the Board occurring the following month or two. During that time, the Board will have an opportunity to ask questions and evaluate the organization's financial performance. Peter DeSantis moved; Janis Ribbens seconded the motion and the 2010 budget was approved by a unanimous vote of the Board.
6. Board Education/Governance Monitoring
 - A. Administrative Update
Mark Hilliker distributed two documents to the Board regarding the residential provider network area. The first document displayed the various residential options available to members, and the second was an analysis of the current residential costs in the CCCW region. Mark described how a member and their IDT team work together to determine if a residential placement is an appropriate option, the residential options, and based on the needs of the member, the most cost-effective approach is evaluated.

Mark described a new acuity tool that was created with the help of Community Health Partnership from Eau Claire, Wipfli, and the University of Wisconsin – Eau Claire, as well as with input from the Northern Bridges MCO. At enrollment and each year thereafter, CCCW is able to use this rate setting tool to look at the level of care each member needs and develop a proposed provider reimbursement figure. Based upon the acuity score, an appropriate residential setting and reimbursement per acuity point will be developed. This will then be used to calculate the rate paid to the provider.

CCCW Board Meeting Minutes – November 18, 2009

Jim Canales stated that for all MCO's, the residential costs area is where financial distress is occurring. Julie Strenn, Director of Provider Network, and her staff, have been meeting with providers over the past several weeks to discuss their rates. The new rate methodology is believed to be a fair and equitable approach to allocate CCCW's resources toward the residential provider network area. The Board agreed a consistent formula approach to reimbursing providers was a better business practice and supported the new systems approach and the work that has been done in creating the acuity tool.

Mark discussed the transportation issue within the residential area. As part of 2010 contracting, CCCW will be as inclusive as possible with expecting that providers include appropriate transportation as part of their service. CCCW will now be evaluating how to become more cost effective by including transportation costs into the contracted rate. In 2009, it is estimated that more than \$1 million of additional cost had been incurred by CCCW for the authorization of transportation.

B. Monitoring Reports

Jim Canales stated that through conversations with the ADRC-CW this past week, they believe initial wait lists for both Wood and Marathon counties will be gone within the next 3-4 months; at that time, they will begin to work on the post wait lists. It is starting to look more promising that the waiting lists will vanish within the three-year time limit.

Jim pointed out the net loss improvement over last month, but cautioned on this improvement with the volatility of funding and continued movement of the differential between the planned residential costs. Also, Jim stated that the retrospective capitation payment was received for the 3rd quarter, and was up significantly on a per member, per month basis.

C. 2010 CCCW Board Calendar and Agenda Items

Jim Canales has developed an administrative report and monitoring outcome document calendar, detailing reports which the Board would like to receive throughout the year. Chairperson Day then identified board actions that would be required in each of these months. Board meetings and times were also discussed; it was decided the meetings would continue from 3-5 p.m. the fourth Wednesday of the month.

Ken Day suggested that a board listening session with interested stakeholders be scheduled as part of the Board's annual calendar. The Board discussed options for organizing these listening sessions. It was suggested that targeted groups either be invited to attend a listening session before a scheduled Board meeting, or be invited to come to their county's CCCW office facility at which time a listening schedule would be conducted. The opportunity to invite elected state officials to a listening session was discussed. The Board will continue this discussion identifying targeted listening session groups and proceed to conduct the session this next year.

The Board's annual calendar will be fine-tuned for approval by the Board at its December meeting.

CCCW Board Meeting Minutes – November 18, 2009

- D. Board President Update
Chairperson Day requested that Jim Canales and/or Jody Zuege communicate to Portage County that with the response received from Portage County, the sick leave conversion issue is now considered closed. The union has been notified of the result.
7. Go Into Closed Session
Peter DeSantis motioned to go into closed session pursuant to Section 19.85(1)(c) and (f), Wis. Stats., for the purpose of considering compensation of public employees over which the Board exercises jurisdiction and discussion of investment of public funds which for bargaining reasons requires a closed session, including discussion regarding status of contract negotiations with Union representing Agency professional employees. Motion seconded by Janis Ribbens. Roll call vote taken; all voted in favor.
8. There being no need for the Board to return to Open Session, the Board adjourned its meeting from Closed Session. Motion by Peter DeSantis; seconded by Janis Ribbens. Motion carried by unanimous vote.
9. The next Board meeting will occur on December 23 from 4-5 p.m. Topics to be discussed at the next meeting include:
- A. Jim Canales Performance Appraisal
 - B. Business Plan Update
 - C. Monitoring Reports

Respectfully submitted by Tara Adam, CCCW Executive Assistant