

COMMUNITY CARE OF CENTRAL WISCONSIN
Board Meeting Minutes: Approved

DATE: January 3, 2008

PLACE: Central Wisconsin Airport, Lower Level Conference Room

TIME: 3:00 – 5:00 PM

PRESENT: Patricia Arnold, Jean Bitner, Jim Clark, Ken Day, Peter Hendler, Lonnie Krogwold, Keith Langenhahn, Tom Pitcher, Janis Ribbens

OTHERS PRESENT: Steven Bantz, Gary Bezucha, Todd Breaker, Jim Canales, John Chrest, Lisa Cychosz, Donna Finch, Tom Finley, Brenda Glodowski, Josh Herbst, Mike Hornischer, Terry Howard, Jeff Jester, Brad Karger, Peter Kastenzholz, Donna Lenzner, Allison Lourash, Jody Marchel, Mike McKenna, Deb Menacher, Annette Ninnemann, Kate Norby, Gary Nuber, Jo Poeske, Kathy Roetter, Jennifer Rothmeyer, Lucy Runnells, Ron Schmidt, Vicki Tylka, Amy Vetter, Linda Weitz, Carol Winter

1. The meeting was called to order at 3:00 PM by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage and Wood County Clerks and major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point. No public comments were made.
3. Motion by Jim Clark, seconded by Janis Ribbens to approve the December 10, 2007 minutes. Motion carried.
4. Modifications to the agenda:
 - a. Patricia Arnold made a request for a new timeline. Ken Day remarked that there will be time (item 11) to identify areas the Board needs to address.
5. Update: Family Care developments/Project Manager's Report
 - a. Portage County Location Update: Jim Canales reported that renovating the Portage County Health Care Center Basement for CCPC/CCCW has become increasingly costly. The former Furniture and Appliance Mart building located at 3359 Church Street in Stevens Point is a location currently being investigated. The location is satisfactory and the cost at this point seems reasonable.
 - b. State Department of Health and Family Services Resolution Request: DHFS is asking that each of the 27 counties involved in Family Care expansion submit:
 - i. A consent to administer the Family Care benefit and contribute local funds toward the cost of Family Care and
 - ii. A proposal for using any savings in county expenditures on long-term care that result from administration of the Family Care benefit.DHFS has a goal to submit the required information regarding the expansion to the Legislature's Joint Finance Committee on February 1, 2008. No consequences of failure to submit by this date were shared by the Department.
6. The Corporation Counsels of Marathon, Portage and Wood Counties were present to provide an opinion regarding the powers/acceptability of a 66.0301 organization. They determined that it is fully legal and recognizable as it stands; the State gave reassurance that they would be willing to work with a 66.0301 organization and that CCCW would still have the option to switch to a Family Care District in the future. Portage County Corporation Counsel, Mike McKenna, shared his opinion that the Long Term Care District is a better fit for CCCW. Marathon County Corporation Counsel, Tom Finley, asked if changing to a Long Term Care District would require action and

Ken Day stated that it would, as the county boards would have to accept it as a model replacing the 66.0301. Keith Langenhahn shared his understanding that the counties would have less liability with a Long Term Care District. Ken Day explained that they would lose influence and control and stated that this would be addressed further during personnel discussions as there are many implications for human resources in the district language.

7. Update information regarding the State's proposed reimbursement rate:
 - a. When the State was asked if they would reassess the rate they provided CCCW, they responded that they were not interested in doing so as they had already done a lot of work to expedite the process that would result in a rate for CCCW and they are in the process of doing work for other consortia.
 - b. Jim Canales and Lucy Runnells have been invited by the Department to review the process used to generate this rate on January 8, 2008.
 - c. Short of having a revised proposal from the state, staff went through the assumptions. The State did indicate that CCCW might have calculated a higher cost of new members than other pilots experienced. Lucy Runnells did recalculations using this information. In addition, Community Care of Portage County made a decision to cancel stop loss insurance and this generated additional savings. Both of these things modify the business plan.
 - d. Lucy Runnells calculated a member service cost reduction for new enrollees in 2008 of approximately \$350,000.
 - e. Milliman reviewed this recalculation and reported that the member service reduction for 2008 should be \$250,000.
 - f. Lucy Runnells shared an analysis of CCPC/CCCW Reserves that delineates operational costs; start ups costs; balance transferred to CCCW; and risk reserve calculations. This analysis was done using Milliman's recommended changes to CCCW projections.

8. Jim Clark read the motion to enter into closed session pursuant to Wis. Stats., Sec. 19.85(1)(e) for the purpose of deliberating specific public business whenever competitive or bargaining reasons require a closed session, namely discussing employee hiring, classifications, and setting forth parameters for labor collective bargaining as wages and benefits. Tom Pitcher seconded. A Roll Call vote was taken: all members voted aye. Corporation Counsels of all three counties were invited to attend and advise the board during closed session.

9. A roll call vote to return to open session was taken: all members voted aye.

10. Announcements as a result of closed session:
 - a. Motion by Janis Ribbons, seconded by Pat Arnold, that the Board create an HR committee comprised of county/partner HR directors that is co-chaired by two members of the CCCW Board, Patricia Arnold and Jim Clark, whose charge is to identify critical issues to ensure that experienced and skilled staff successfully transfer to CCCW based on best practices and to ensure that quality standards are deliverable in a fiscally prudent

manner. The Board will engage the services of Wipfli to bring an outside perspective to the HR committee and to prepare and present a proposal to the CCCW Board which will include proposed compensation; benefits; and working conditions that would provide a competitive offer to employees of an organization developed under a 66.0301 agreement. A roll call vote was taken; all voted aye; motion carried.

- b. Motion by Lonnie Krogwold, seconded by Tom Pitcher, to hire Ruder Ware to provide legal counsel for personnel issues. A roll call vote was taken; all voted aye; motion carried.

11. Postponement of the discussion and alignment on recommendation(s) to be made to the Marathon, Portage, and Wood County Boards regarding contracting with the State to provide Family Care for the residents of Marathon, Portage and Wood Counties.
12. The next meeting will take place in the lower level (basement) conference room of CWA on **January 30, 2008 from 3:00 – 5:00 PM**. An alternative date of **February 6, 2008 from 3:00 to 5:00 PM** was also reserved as a substitute date.
13. Motion by Jim Clark, seconded by Tom Pitcher to adjourn at 5:05 PM. Motion carried.