

Community Care of Central Wisconsin: Board of Director's Organization Meeting
Meeting Minutes: May 16, 2007

Present: Jean Bitner, Jim Clark, Ken Day, Peter Hendler, Lonnie Krogwold, Tom Pitcher, Janis Ribbens, Kate Norby

Guests: Jim Canales, Janell Keeter, Kathy Roetter, Vicki Tylka, Linda Weitz,

Agenda Item

1. The meeting was called to order.
2. Notice of this meeting was provided to Marathon, Portage and Wood County Clerks and all major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point.
3. April 24, 2007 meeting minutes were approved without change.
4. The board agreed to use CCCW funds to reimburse mileage to all board members and a per diem of \$45 to all citizen/member representatives on the board.
5. Jim Canales provided a Family Care in-service/training for new board members on May 14, 2007. In attendance were Jean Bitner, Jim Clark, Ken Day, Tom Pitcher, and Janis Ribbens.
6. There was no response/objection from the State regarding CCCW's proposed use of funds. Planning grant money will be used to purchase additional project management support and consultant services, consistent with the planning grant RFP.
7. Ken Day shared a proposal to obtain management support for CCCW by hiring Jim Canales as a half-time project manager, seeking consultant services determined appropriate by the board, and by utilizing Community Care of Portage County staff to support CCCW's development. This support includes, but is not limited to, secretarial support, fiscal analyst support, education and training. Janis Ribbens moved and Tom Pitcher seconded a motion to approve the proposal. Motion carried.
8. Jim Canales provided a timeline with key descriptors for moving CCCW forward. The State requests that CCCW be ready to receive the RFP on June 1, 2007. It was explained that if CCCW is not ready for this release, it will be some time before the next group of RFPs will be made available. Jim Clark moved and Peter Hendler seconded a motion to receive the RFP on June 1, 2007. Motion carried. An outline of a similar RFP, identifying board action items, was provided to the board.
9. Future topics for Board discussion were identified as public comments, securing Jim Canales for additional management support/Portage County personnel process, completion of the timetable review, RFP board action items, and stakeholder input plan review.
10. Future meetings will take place in Conference Room A of CWA from 3:00 - 4:30 PM on:
 - Wednesday, June 6, 2007
 - Wednesday, June 27, 2007
11. The meeting was adjourned at 4:30 PM.