

**Transition Planning Committee of Community Care of Central Wisconsin  
Meeting Minutes**

**DATE:** Thursday, February 15, 2007  
**PLACE:** Central Wisconsin Airport  
**TIME:** 4:00 P.M.  
**PRESENT:** Patricia Arnold, Dave Bast, Jim Canales, Jim Clark, Ken Day, Pete Hendler, Lonnie Krogwold, Kate Norby, Karen Piel, Lucy Runnells, Tim Steller, Vicki Tylka

**FACILITATOR:** Mark Hilliker

1. **The meeting was called to order. Introductions were made.**
2. **Reviewed meeting notes from January 24, 2007**  
Approved without change.
3. **Public Comments to the Transition Planning Committee**  
No comments made.
4. **Correspondence**
  - Representatives from Clark and Lincoln County have contacted Jim Canales expressing interest in CCCW.
  - Jim Canales shared a February 15 memo from Secretary Hayden regarding Family Care Expansion during the 07-09 Biennium. In this correspondence, Secretary Hayden expresses a commitment to Family Care expansion and states that although the Governor's budget did not include a multi-year commitment to the 22% Community Aids buy down, there is flexibility in the Family Care budget.
  - Vicki Tylka, Jim Canales, and Dave Bast received phone calls from Kathleen Luedke, Judith Frye, and Sinikka Santala to follow up with concerns the budget proposal may have caused. They have asked Vicki to make statement on Friday, February 16, that specifically outlines county needs that will have to be addressed if CCCW is to move forward. Vicki explained that in addition to the 22% Community Aids, the counties will need to evaluate Economic Support needs. Wood County's primary concern at this time is the 24 month phase in of those on waiting lists, as it exceeds their current waiting period for consumers. It was agreed that the Economic Support calculations will be sought immediately and that this group will begin the legislative process to gain support of Central Wisconsin Legislators and Representatives. Kate Norby will continue to plan for a meeting with Legislators in early March.

**5. Project Coordinator’s Report**

- The website development is in progress. Kate Norby will be reviewing the final four designs on Wednesday, February 21.
- Kate Norby participated in the February 1<sup>st</sup> Consumer Corp Training in Wisconsin Rapids. It was made clear that consumers and other stakeholders would like more information about the planning activities in this region. Consumers did not make up the majority of those in attendance.
- Planning for a Legislators meeting is underway. Kate will keep the Committee informed of specific information as it becomes available.

**6. Discussion and Approval of Final 66.0301 Agreement**

- Section One – DEFINITIONS  
“*Capitation revenue*” – **create a legal definition**
- Section Four – THE COMMUNITY CARE OF CENTRAL WISCONSIN BOARD  
4.03 Board Membership  
A. The Governing Body of each Member County shall initially designate three individuals as its Representatives to serve on the Board, of whom at least one person shall be a non-county board member who receives services from CCCW, is affiliated with or representative of individuals who receive services from CCCW or is eligible to receive services from CCCW. Each representative must be a resident of the Member County, and is selected by the governing body of the Member County pursuant to its normal procedures.
- Section Four - THE COMMUNITY CARE OF CENTRAL WISCONSIN BOARD  
4.03 Board Membership  
**Delete current B & C.**
- Section Four - THE COMMUNITY CARE OF CENTRAL WISCONSIN BOARD  
4.03 D (New B) – ...or (4) the Representative no longer meets the appointing criteria of **A** above.
- Section Four - THE COMMUNITY CARE OF CENTRAL WISCONSIN BOARD  
4.03 Board Membership  
G. **Delete G**
- Section Five; BUDGET AND AUDIT  
5.03 Reserves Second sentence... A plan to develop this Reserve will be submitted .... **Remove ramp up...**
- Section Five: BUDGET AND AUDIT  
5.05 Use of Facilities **Each Member County** will be reimbursed by the CCCW for use of facilities owned or leased by the Member County, at the fair market rate. **Sentence restructured.**

- Section Six: POWERS RESERVED TO MEMBER COUNTIES  
The Member Counties shall have the following reserved powers, which require a majority vote, unless otherwise noted.
- Section Six: POWERS RESERVED TO MEMBER COUNTIES  
A. Amendment of this ....Agreement. This amendment shall require a unanimous vote of Member Counties
- Section Six: POWERS RESERVED TO MEMBER COUNTIES  
B. Appointments and Removals of Governing Board Members **require a single county vote.**
- Section Six: POWERS RESERVED TO MEMBER COUNTIES  
F. Borrowing authority. **(Remove “taxing”)**
- Section Six: POWERS RESERVED TO MEMBER COUNTIES  
G. Right to withdraw from the CCCW **requires a single county vote.**
- Section Ten: WITHDRAWAL OF MEMBER  
**Prior to initial signing of the Health and Community Supports Contract between the Department of Health and Family Services and CCCW, a Member County may withdraw without consequences.**  
**Insert as first sentence.**
- Section Eleven: TERM OF AGREEMENT  
This Agreement shall run through December 31, **2010.**
- Section Thirteen: DISPUTE RESOLUTION  
The Appeals Committee will be comprised of a Chair of each Member County Board, a the Chair of each Member Finance Committee and one member **selected from the** CCCW Board.
- Section Fourteen: MISCELLANEOUS  
14.02 Amendments to Agreement – This Agreement, other than governance structure in Section Six A. may be amended... **(leave remainder of sentence).**

**7. Discuss Legislator’s Meeting**

- Discussed in Correspondence and Project Coordinator’s Report.

**8. Review Future Meeting Schedule**

Next meeting:

**Thursday, March 1, 2007 from 4:00 – 6:00 p.m.**

**9. Meeting adjourned at 6:10 p.m.**