



COMMUNITY CARE OF CENTRAL WISCONSIN

Board Meeting Minutes: Approved

DATE: August 22, 2012
PLACE: CCCW, 3349 Church Street, Stevens Point, WI
TIME: 3-5 p.m.
PRESENT: Board Members Ray Bloomer, Jim Clark, Ken Day, Peter DeSantis, Peter Hendler, Jim Jansen, Rob Kublank, Ramona Pampuch, Janis Ribbens, Donna Rozar
EXCUSED: Board Member Judy Karpf
OTHERS PRESENT: Pris Boroniec, Division Administrator for the Division of Long Term Care; Julie Hyland, DHS Executive Staff Assistant; Jim Canales, CCCW Chief Executive Officer; Mark Hilliker, CCCW Chief Operations Officer; Jody Kohl, CCCW Chief Human Resources and Information Officer, Jason Taylor, CCCW Chief Financial Officer; Tara Adam, CCCW Executive Assistant

1. The meeting was called to order at 3:00 p.m. by Board Chair Ken Day.
2. Public comment was given by Jackie Szehner, CCCW Health & Wellness Coordinator, requesting that the Board reconsider the Closed Session topic of “Wipfli Employee Compensation Report” to instead be discussed in Open Session. Ms. Szehner also requested a personal copy of the Wipfli Compensation Report.
3. Motion by Jim Clark, seconded by Rob Kublank, to approve the Minutes dated July 25, 2012. Motion carried.
4. Board Education/Governance Monitoring
 - A. Administrative Updates
 - ✓ CEO Jim Canales stated that the Business Plan directives arrived late last week to allow CCCW to begin work on the 3-Year Business Plan that is required each year by the Department of Health Services.
 - ✓ Department of Health Services representatives Pris Boroniec and Julie Hyland were in attendance at today’s meeting. They were very complimentary of CCCW staff and administration for being on the cutting edge of enhancing the ability of people to live in the community and self-directing their services, after being part of a meeting earlier in the day with CCCW staff to discuss CCCW’s strategic initiatives and vision for the future. Questions asked from the Board included:
 - *Q. Why does the state use a 36-month period for the waiting list, and is there any possibility the 36-month timeline could be changed to eliminate the waiting lists for Langlade and Lincoln counties?*
 - A. When the state moved from the waiver system to Family Care, protocol was set up county-by-county to allow the transition of the wait list over time and not all at once for budgeting purposes. Pris explained that a legislative and waiver change would need to take place as the waiting list language is part of state law.

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- *Q. Do the CCCW Outcome Statements and Board Governing Policies align with DHS's measures of success?*
 - A. With CCCW being solvent and financially stable, DHS does agree with the CCCW Outcome Statements and Board Governing Policies.
- *Q. Why are counties expected to have formal committees related to COP, which are solely for only a few recipients?*
 - A. The requirement of having formal meetings results from statutory language. Counties can use the ADRC Board in place of a COP Committee. Administrator Boroniec will provide Board Member Bloomer with a state waiver contact name to look at streamlining various program meetings in Lincoln County.
- *Q. What do you see happening on the horizon with Family Care? Is there anything we, as a Board, should be aware of?*
 - A. The Department of Health Services has worked hard on trending the cost-effectiveness and sustainability of the Family Care program. CCCW was encouraged to share information with the legislature regarding any suggestions to continue the stability of the program.

B. Monitoring Reports

- ✓ Member Report. Total CCCW membership stands at 3,288 people. 21.9% of CCCW members use some form of self-directed services.
- ✓ Income Statement. The net income increased from last month by \$887,303 to \$5,884,459.
- ✓ Quality Indicator Report. COO Mark Hilliker presented the Quality Indicator Report for 2nd Quarter 2012. The number of appeals through the first half of the year remains very low at only four appeals. The report also shows the reasons for disenrollments, the number of members who are self-directing one or more items in their care, and the number of falls. The last section describes ongoing member satisfaction, which was cited as very high.

5. Board Policy Discussion/Actions**A. Review of Executive Limitation Policies for Possible Modification**

The third section of the Board Policies, the Executive Limitation Policies, was discussed for any revisions the Board felt were necessary. The Board discussed key points in this section regarding inventory and asset management. At this time, no changes will be made.

B. 2013 Budget Assumption Review

Although many budget assumptions are unknown at this time, including the capitation rate for 2013, the Board discussed the urgency of eliminating the waiting lists in the CCCW five-county region and questioned the state limitations with eliminating the waiting list. Board Member DeSantis suggested pursuing having legislative language changed in the budget bill to allow the eliminating of Family Care waiting lists.

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6. **Motion to go Into Closed Session**
After careful consideration and extensive discussion based on the request in public comment, the Board determined that Closed Session items on the agenda were to remain in Closed Session, based on the CCCW legal counsel recommendation. Board Member Peter DeSantis made a Motion to go into Closed Session pursuant to Section 19.85(1)(c) and (f), Wis. Stats., for the purpose of considering compensation of public employees over which the Board exercises jurisdiction and discussion of investment of public funds which for bargaining reasons requires a Closed Session, including discussion regarding status of contract negotiations with Union representing Agency professional employees. Motion seconded by Donna Rozar. Roll call vote taken; nine Board Members voted in favor. Board Member Bloomer voted against. Motion carried.
7. **Return to Open Session.**
8. In the return to Open Session, an announcement was made that there was no action taken by the Board.
9. **Next Meeting Agenda Items**
 - Approve the next year's budget development assumptions.
 - Approve Union negotiation assumptions as required to initiate contract negotiations.
 - Review and approve Board compensation for the following year.
 - Administrative Reports
 - Member Report
 - Income Statement
10. The next Board meeting will occur on Wednesday, September 26, 2012, at 3 p.m. in Meeting Room A at Central Wisconsin Airport.
11. There being no further business, the meeting was adjourned with a Motion from Janis Ribbens; seconded by Jim Clark. Motion carried.

Respectfully submitted by Tara Adam, CCCW Executive Assistant