



COMMUNITY CARE OF CENTRAL WISCONSIN Board Meeting Minutes: Approved

DATE: July 25, 2012
PLACE: Meeting Room A, Central Wisconsin Airport, Mosinee, WI
TIME: 3-5 p.m.
PRESENT: Board Members Ray Bloomer, Jim Clark, Ken Day, Peter Hendler, Jim Jansen, Rob Kublank, Janis Ribbens, Donna Rozar
EXCUSED: Board Members Peter DeSantis, Judy Karpf, Ramona Pampuch
OTHERS PRESENT: Jim Canales, CCCW Chief Executive Officer; Mark Hilliker, CCCW Chief Operations Officer; Jody Kohl, CCCW Chief Human Resources and Information Officer, Jason Taylor, CCCW Chief Financial Officer; Tara Adam, CCCW Executive Assistant

1. The meeting was called to order at 3:00 p.m. by Board Chair Ken Day.
2. Notice of this meeting was provided to Langlade, Lincoln, Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, Stevens Point, Antigo, and Merrill; and the CCCW website.
3. No public comment was given.
4. Motion by Jim Clark, seconded by Peter Hendler, to approve the Minutes dated June 27, 2012. Motion carried.
5. Board Education/Governance Monitoring
 - A. Administrative Updates
 - ✓ CEO Jim Canales provided to the Board a summation of progress to date with the 2012 Work Plan. Also included for information to the Board was a copy of a press release regarding CCCW's Community Building initiative that has generated interest with other newspapers. COO Mark Hilliker added that CCCW is in the process of planning the next steps of this initiative, and several other initiatives, as well.
 - B. Monitoring Reports
 - ✓ Member Report. Total CCCW membership stands at 3,273 people. Residential care numbers continue to decrease and CCCW continues to see less costs in this area as more people are being supported in their homes. Analysis has been taking place to determine the exact reason why the Per Member Per Month (PMPM) costs continue to decrease with more definitive figures to be forthcoming. 21.6% of CCCW members use some form of self-directed services; the goal is to be at 24% by year-end 2012. Board Member Ribbens offered a suggestion that CCCW re-evaluate its current "Conflict of Interest" policy which currently states that CCCW employees are not allowed to provide respite to CCCW members.
 - ✓ Income Statement. The net income estimate for the end of June is close to \$5 million. The retrospective rate adjustment figures are estimated to be at \$383,000 – exact figures are yet to be received. Revenues are on track at 100.50%. Expenses increased from last month due to employee back pay and for new costs of IDT staff to accommodate the influx of new members who joined the Family Care program when the enrollment cap was recently lifted.

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- ✓ Quarterly Balance Sheet. All solvency requirements are now being met, and CCCW has been removed from the Office of the Commissioner of Insurance's Plan of Correction. The financial picture for CCCW looks very good at this point in time.
- ✓ Business Sustainability Report. Key initiatives of the Business Sustainability Committee were provided to the Board. In the beginning of its inception, the committee focused on cost effectiveness, utilization of service, and care management, among other things. The group has expanded its reach and has included its focus to be more than solely care costs – there are 11 major areas being monitored and assessed currently. Four of the 11 are monitored weekly and include:
 - Organizational community building efforts (including SDS within a broader Self-Determination framework)
 - Enhanced supported living alternatives (including SDS, within a broader Self-Determination framework)
 - Purchasing practices enhancements
 - Organizational cost break out by cost factors
- ✓ Self-Directed Supports Usage Report. CCCW has the highest level of members who use self-direction – currently over 700 members use some form of this option. It is estimated that member care cost savings due to self directed supports usage range in the neighborhood of \$750,000 per quarter.
- ✓ Employment Network Report. CCCW is currently an Employment Network, which provides the necessary certification for the distribution of incentive payments from the Social Security Administration for people who are achieving employment outcomes. Revenue from the last 2-1/2 years during this phase has been only at about \$10,000. A decision will be made by year end to determine if CCCW will continue with this program.
- ✓ CCCW Strategic Plan Implementation Report. A renewed process of assembling initiatives for the Strategic Plan is underway. A handout of the Profile of the 2012-2013 Strategic Planning Update was given to the Board which described factors related to the plan and timeframe. It was suggested by the Board that this strategic planning process be shared with the State.

6. Board Policy Discussion/Actions

A. Review of End Statements for Possible Modification

The first section of the Board Policies, the End Statements, was discussed for any revisions the Board felt were necessary. The Board was very complimentary of how the End Statements are written, as they assist with guiding the strategic planning initiatives. Chair Day suggested that the End Statements be submitted to the State for an outside perspective to align with the expectations of CCCW and how the Family Care program should be delivered to members.

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7. Next Meeting Agenda Items
 - Review Section 3 of the Board Policy Manual: Executive Limitation Policies
 - Discussion with Department of Health Services Staff
 - Wipfli Employee Compensation Report
 - Administrative Reports
 - Member Report
 - Income Statement
 - Quarterly Quality Indicator Report
8. The next Board meeting will occur on Wednesday, August 22, 2012, at 3 p.m. at the Stevens Point Location of Community Care of Central Wisconsin, 3349 Church Street, Suite 1, Stevens Point, WI.
9. There being no further business, the meeting was adjourned with a Motion from Donna Rozar; seconded by Rob Kublank. Motion carried.

Respectfully submitted by Tara Adam, CCCW Executive Assistant