

**Transition Planning Committee of Community Care of Central Wisconsin
Meeting Minutes**

DATE: Wednesday, October 25, 2006
PLACE: Central Wisconsin Airport
TIME: 4:00 P.M.
PRESENT: Patricia Arnold, Dave Bast, Linda Berna-Karger, John Chrest, Jim Canales, Jim Clark, Ken Day, Pete Hendler, Lonnie Krogold, Karen Piel, Lucy Runnells, Tim Steller, Vicki Tylka, Kathleen "Kate" Norby

FACILITATOR: Peter Manley

1. **The meeting was called to order. Introductions were made.**
Kathleen "Kate" Norby was introduced as the new Project Coordinator.
2. **Reviewed meeting notes from October 4, 2006**
Minutes approved without change
3. **Public Comments to the Transition Planning Committee**
No comments made.
4. **Correspondence**
None
5. **Discussion of presentation by State Agency Representatives that took place at the October 4, 2006 meeting.**
 - Follow-up discussion to be requested of Judith Frye on Economic Support issues. John Chrest and Vicki Tylka will be meeting at a future date to identify specific issues.
 - Legislative approval is key before going to County Boards. Budget is supposed to be done by July 1st.
 - It is believed that WCA will take a stand in support of 22% maximum contribution by counties.
 - The following timetable was agreed to by this committee:
 - a) November and December, 2006 – **Continue work** on the 66.03 agreement.
 - b) January 2007 - Members will **educate** County Boards on the 66.03 agreement.
 - c) February 2007 – **Request approval** of County Boards on the 66.03 agreement. Also, go to boards with financial piece when available.
 - WCA meeting on November 9th. At this time, Ken Day and Patricia Arnold plan on attending. The purpose of the meeting is to provide education on long term care reform to elected officials. This Transition Planning Committee is the only one that has included elected officials.

6. Review Draft Intergovernmental Agreement Language Provided by Dean Dietrich.

Note: Proposed language changes are in *Italic print*.

Recitals:

1st paragraph – Change “...authorized to provide community support...” to “...authorized to *coordinate and provide for long term* support services.” The term “community support services” should be replaced throughout the document with “*long term support services*.”

3rd paragraph – 3rd line – Change “...Statutes to provide long term care, health and community support services...” to “...Statutes to *coordinate and provide for managed* long term care *and* health services for their residents.” (The words ...and community support...are deleted.)

Definitions:

2nd paragraph – 2nd line – Change “...to provide long term care, health and community support services...” to “...to provide *managed* long term care *and* health services and programming...” (The words ...and community support...are deleted.)

8th paragraph – Change “...the proportion that each Member County shall pay to cover annual costs” to “...the proportion that each Member County *may be requested to pay for risk sharing requirements*.”

Add – “Managed Long Term Care and Health Services” is defined as included in the State contract.

Change the term “Governing Body” throughout the rest of the document to read “County Board.”

Purpose of Agreement:

1st paragraph – 2nd line – Change “...provide quality long-term care, health and community support services to eligible...” to “...provide *managed* long-term care *and* health services to eligible...” (The words ...and community support...are deleted.)

Parties to Agreement:

No suggested changes.

The 66.0301 Board:

2nd paragraph – last line – Change “...the Board shall have the following powers:” to “the Board shall have the following powers *and duties*:”

4.02 Sub A – Change “The Board shall have the power to establish the Annual Budget...” to “*To establish the Annual Budget*...” (The words “The Board shall have the power” have been deleted).

4.02 Sub B – Change “The Board shall have the authority to hire,…” to “*To hire, supervise, and support...*” (The words “The Board shall have the authority” have been deleted).

4.02 Sub C – Change “The Board shall have the authority to enter…” to “*To enter into leases and ...*” (The words “The Board shall have the authority” have been deleted).

4.02 Sub D – Change “The Board shall provide…” to “*Provide an annual report...*” (The words “The Board shall” have been deleted).

Add Sub E – “*Authority to determine investment policy.*” This was originally in Section Six Sub G.

4.03 Sub A – Change paragraph to read: “The Governing Body of each Member County shall designate three individuals as its Representatives to serve on the Board. Each Representative must be a resident of the Member County.” The words “*...and may designate one individual as an alternate Representative. Alternate Representatives may represent their member Counties in the absence of any of the Representatives.*” have been deleted. Also, last line, the word *alternate* has been deleted.

4.03 Sub B – Change first sentence from “At least two of the representatives…” to “*Two of the representatives...*” (Delete the words “At least”)

4.03 Sub C – 3rd sentence – Change “...are affiliated with individuals who…” to “...are affiliated with, *or representative of* individuals who…”

4.03 Sub D – 1st sentence – Change “Representatives shall be appointed for terms of no less than three (3) years *except as provided in paragraph E*, or until the occurrence of any one of the following ...”

4.03 Sub F – Replace existing paragraph with “*Per diem and any authorized reimbursable expenses for representatives shall be authorized by the Board.*”

4.03 Sub G – last sentence – Delete the words “and an alternate Representative”.

4.04 Sub B – Change the word “Secretary/Treasurer” to “Secretary or its Designee” in this paragraph.

4.04 Sub C – Secretary/Treasurer – **Question to ask Dean Dietrich – Do we have to have a Treasurer? Who has the authority to sign checks?**

On November 8th, the discussion should resume with Section Five: Budget and Audit.

7. Review/Approve CCCW Organization Purpose Piece

Not discussed

8. Review Future Meeting Schedule

Next meeting, Wednesday, November 8, 2006 from 4:00 – 6:00 p.m.

Thursday, December 7, 2006 at 4:00 p.m. (Dean Dietrich)

9. Meeting adjourned at 6:05 p.m.