

COMMUNITY CARE OF CENTRAL WISCONSIN

Board Meeting Minutes: Approved

DATE: April 27, 2011
PLACE: Central Wisconsin Airport – Mosinee, WI
TIME: 3 p.m.
PRESENT: Board Members Arlene Meyer, Ken Day, David Morse, Janis Ribbens, Jim Clark, Peter DeSantis, Peter Hendler, Judy Karpf, Donna Rozar, Gene Simon
EXCUSED: N/A
OTHERS PRESENT: Jim Canales, CCCW Chief Executive Officer; Mark Hilliker, CCCW Chief Operations Officer; Lucy Runnells, CCCW Chief Financial Officer; Jody Kohl, CCCW Human Resources Director

1. The meeting was called to order at 3:00 p.m. by Board Chair Ken Day.
2. Notice of this meeting was provided to Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, Stevens Point, Antigo, and Merrill; and the CCCW website.
3. Public Comment. Consideration was requested, by Josh Herbst, OPEIU representative for CCCW, for a fair and consistent offer of the same wage increase of OPEIU staff as non-represented staff had been given in the beginning of 2011. Jackie Szehner, CCCW Registered Nurse Service Coordinator, commented on her concern of CCCW staff turnover that she feels is due to staff's insecurity about unsustainability and instability in Family Care.
4. Motion by Jim Clark, seconded by David Morse, to approve the Minutes dated February 23, 2011. Motion carried.
5. Board Education/Governance Monitoring
 - A. Wipfli Report – Review of CCCW Residential Care Analysis
 - ✓ CEO Jim Canales explained to the Board that CCCW hired Wipfli to perform an analysis that reviewed CRI initiative residential care costs due to discrepancies in figures and conclusions. The audit was led by Kim Heller and Kathi Krueger of Wipfli, who presented the analysis at today's meeting. It was explained that the audit was requested due to concerns regarding the source of high costs and from initial differing views and conclusions between CCCW and DHS, who have now come to the same conclusion as the Wipfli analysis. Two areas of CCCW member services expenses were reviewed for analysis of the impact of the variance from budgeted costs Per Month, Per Member (PMPM). Budgeted PMPM costs were \$291 PMPM over; as that amount is multiplied by budgeted months, it results in a \$4 million impact. The second issue that impacts the fiscal status is the volume of service areas and member months which results in another \$3 million overage. CCCW will continue to partner and work with DHS in this area.
 - B. Monitoring Reports
 - ✓ Human Resources Director Jody Kohl stated that the medical insurance renewal rate will increase by 13.4% effective July 1. Dental insurance and short-term disability rates have yet to be announced.
 - ✓ There are 414 people on waiting lists in Marathon, Wood, Langlade, and Lincoln Counties. Within the new Budget Bill, an enrollment cap will be effective on June 20, 2011. On that day, the people on the waiting lists will remain there and the waiting list will continue to grow in numbers through out the next two years. CCCW anticipates that there will be approximately

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- 240-300 more people who will join the 414 people already on the waiting list within the next two years. Due to the enrollment cap, new enrollees who join Family Care (through CRI) will more than likely be of higher cost which will negatively affect CCCW's budget.
- ✓ Jim stated that the impact of the CRI initiative over the last two years has blunted efforts prior to 2010 to make the budget more whole. The expectation to see significant gains evolved to basically "breaking even" in 2010. The 1st Quarter Income Statement shows at positive figure of only \$8,598; February's short month assisted in this number. There are a number of unknown factors that may impact the CCCW budget for the duration of 2011:
 - The Norwood ICFMR will be closing around May 31. As these will be higher-cost individuals, there may be some relocation money available to CCCW through the State.
 - CCCW has members who qualify for the State program of "Money Follows The Person." This program assists nursing home relocations for people who transfer to 4-bed or less facilities.
 - The intention of CCCW, over the next three years, will increase the usage of self-direction of members above the already high percentage of members who already use that program.
 - CCCW has employed a strength-based care planning initiative with the focus of reducing member care costs by 1% in 2011.
 - Coordinating provider meetings in 2011 to discuss collaborative ways to come up with cost savings between the providers and CCCW. There have been 15 meetings scheduled with providers over the next three weeks to work with them in a facilitative process to study how all involved can do business more cost effectively.
 - CCCW is working with DHS to analyze the retrospective rate adjustment for 1st Quarter 2011. It is believed it will result in savings for CCCW.
 - Identifying significant savings in the CCCW administrative and care management costs areas. For example, looking at how to delay the filling of positions and/or perhaps distribute the responsibilities of positions of employees who have left the organization.
 - ✓ Mark Hilliker explained that CCCW is the only MCO who has established an Employment Network, employing ticketholders who are eligible for work through the Social Security Administration. The ticketholders provide their tickets to the Employment Network, and as milestones are achieved, incentive payments are awarded to the Employment Network. CCCW holds 7 tickets at this time; the first revenue payments were received late last year.
 - ✓ SDS usage is at about 20% at CCCW; cost savings for 2010 were evaluated at approximately \$6.58/hour for self-direction versus paying the same service to a supported home care provider. Based on that figure, it generates approximately \$755,000 of annual savings.

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6. Motion to go Into Closed Session
Donna Rozar made a motion to go into Closed Session pursuant to Section 19.85(1)(c) and (f), Wis. Stats., for the purpose of considering compensation of public employees over which the Board exercises jurisdiction and discussion of investment of public funds which for bargaining reasons requires a Closed Session, including discussion regarding status of contract negotiations with Union representing Agency professional employees. Motion seconded by Gene Simon. Roll call vote taken; all voted in favor.
7. Return to Open Session
8. In the return to Open Session, an announcement was made that the 2% wage increase that was provided to CCCW non-represented staff on January 1, 2011 would be rescinded with the next CCCW pay period of May 20.
9. Action to Fill the Vacant Member at Large CCCW Board Seat for the Remainder of 2011 Term was discussed. Qualifications of applicants were reviewed in Closed Session by the Board members in attendance for the interview process. In that there is a question regarding the eligibility of one of the candidates, Jim Canales will gather more information and an announcement of Board Member selection will be made at the May 2011 Board Meeting.
10. Board Policy Discussion/Actions
 - A. Review the Organization's End (Outcome) Policy Statements
Chair Ken Day reviewed each End Statement, and explained that the End statements provide direction to administration as it implements day-to-day operations, provides the public with expected outcomes from the CCCW organization, and is used to evaluate the performance of the CEO and of CCCW. Ken charged the Board with reviewing the End Statements for the next meeting to determine if there is anything that they believe should be added or revised.
11. Next Meeting Agenda Items
 - Administrative Reports
 - Member Report
 - Income Statement
 - Quality Indicator Report
 - Annual Audit
 - Family Care Audit Update
 - Presentation by CCCW Member on Self-Directed Supports
 - Educational Session on IRIS
 - Update on Request for Additional Funds
12. The next Board meeting will occur on May 25, 2011, at 3 p.m. in Meeting Room A at Central Wisconsin Airport.
13. There being no further business, the meeting was adjourned with a motion from Donna Rozar; seconded by David Morse. Motion carried.

Respectfully submitted by Tara Adam, CCCW Executive Assistant