

**Transition Planning Committee of Community Care of Central Wisconsin  
Meeting Minutes**

**DATE:** Wednesday, August 23, 2006  
**PLACE:** Central Wisconsin Airport  
**TIME:** 4:00 P.M.  
**PRESENT:** Patricia Arnold, Dave Bast, Linda Berna-Karger, Jim Canales, John Chrest, Jim Clark, Ken Day, Pete Hendler, Lucy Runnells, Tim Steller, Vicki Tylka

**FACILITATOR:** Peter Manley

1. **The meeting was called to order.**
2. **Reviewed meeting notes from August 1, 2006**  
Minutes approved without change
3. **Public Comments to the Transition Planning Committee**  
No public participants present. There was concern expressed about rumors and conversations taking place that has gotten back to Union officials and employees. It should be noted that decisions regarding unions have not been discussed and unions will be notified when those discussions take place.

Work groups – The “Access” work group has been meeting and working with ADRC and Economic Support to get the ADRC ready to go when CCCW is ready to go. Subsequent agendas will include “Work Group Updates” section. Jim Canales will provide update notes to committee members from the work groups.

Answers are needed from the State regarding Economic Support funding. Transition planning is needed for: Current program participants,  
Wait list participants,  
Ongoing/new participants

4. **Correspondence**  
Information Technology (IT) – Wood County expressed concerns related to implementation issues. It was decided that the Directors will continue to have discussions about IT. The State has put out a template on what must be used and Jim Canales will provide the template that can be shared with IT people. IT is an administration decision once a new administration is created.

**5. Continue Facilitated Discussion of 66.0301 Agreement Components - Questions Provided by Dean Dietrich**

The revised draft of the Memorandum to Dean Dietrich listing the Transition Planning Team's responses to the questions Dean had provided was approved to be sent on to Dean. Jim Canales will take responsibility for sending the memo to Dean and will include a response date that will be about a week before the next meeting on October 4<sup>th</sup>.

**6. Review and Refine Primary Tenets for the New Organization**

The current document was reviewed a number of minor adjustments were made. It was also suggested that the current Primary Tenets documents be revised and condensed so it can be used with County Board members. The following broad categories will be used: Access, Funding, Quality, Leadership, Cost Effectiveness/Efficiency, and Flexible Organization. Jim Canales will take responsibility for the revision of the document.

**7. Future meeting schedule**

**Next meeting October 4, 2006 from 4:00 – 5:45**

**8. Meeting adjourned at 5:30 p.m.**