

COMMUNITY CARE OF CENTRAL WISCONSIN

Board Meeting Minutes: Approved

DATE: June 24, 2009
PLACE: Central Wisconsin Airport, Conference Room A
TIME: 3:00 – 5:00 p.m.
PRESENT: Jim Clark, Ken Day, Peter DeSantis, Peter Hendler, Lonnie Krogwold, Keith Langenhahn, Janis Ribbens, Donna Rozar
EXCUSED: Rob Kublank
OTHERS PRESENT: Tara Adam, Jim Canales, Kimberly Heller (Wipfli), Mark Hilliker, Lucy Runnells, Jody Zuege

1. The meeting was called to order at 3:00 p.m. by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; and the CCCW website.
3. No public comment was made.
4. Motion by Peter Hendler; seconded by Janis Ribbens, to approve the minutes dated May 27, 2009. Motion carried.
5. Motion by Peter DeSantis; seconded by Peter Hendler, to approve the minutes dated June 16, 2009. Motion carried.
6. Election of Officers
Chairperson Day stated that there are three officers up for election for a one-year term each, starting now and continuing through this time next year. Open nominations included:
 - ✓ Ken Day for President. Motion initiated by Peter Hendler; Janis Ribbens seconded. All Board members voted in favor.
 - ✓ Peter Hendler for Vice President. Motion initiated by Peter DeSantis; seconded by Lonnie Krogwold. All Board members voted in favor.
 - ✓ Jim Clark for Secretary/Treasurer. Motion initiated by Peter Hendler; Lonnie Krogwold seconded. All Board members voted in favor.
7. Policy Education Discussion
 - A. Administrative Update
 - i. 2008 Audit Report – Wipfli
 - a. Lucy Runnells introduced Kim Heller, a Wipfli representative, who was present to explain the audit review performed for the last half of 2008. Kim explained that under the Family Care program, an audit is required in our contract with the State of Wisconsin. Kim also explained in detail the process of the audit, with the results showing no identifiable deficiencies or material weaknesses within CCCW.
 - b. The estimates that Wipfli used currently are: retroactive money due from the State of Wisconsin, accrued member services liability amount, and allowances for uncollectable accounts. These estimates will be updated by this time next year for the 2009 audit.
 - c. Peter DeSantis motioned to accept the audit; Peter Hendler seconded. All Board members voted in favor.
 - ii. Update on State Budget Implications for Family Care
 - a. Jim Canales reported that the the waiting list elimination period will change from two years to three years.
 - b. Jim Canales also stated that an amendment was added to the State budget requesting that Langlade County's expansion into Family Care be moved up six months to mid-2010.

- c. The State is pushing all MCO's to bring Care Under Management as soon as possible by having each MCO create a plan that the State will review as part of MCO business plans due October 15, 2009. Jim and Mark will bring Care Under Management information, such as cost effectiveness, organizational practices, communication, and quality management details, to the August/September CCCW Board meeting(s).
 - iii. Update on Lincoln and Langlade Counties
 - a. The CCCW Executive Team met with both Langlade and Lincoln County representatives to discuss Family Care operations and to respond to a CCCW questionnaire both counties had answered. An expansion recommendation will be given to the CCCW Board at the July meeting.
 - b. Linda Weitz from the ADRC-CW indicated that they are prepared to accept Langlade County into their ADRC for Family Care expansion. A decision on whether to accept Lincoln County will be made within three months.
 - iv. CCCW Administrative Update
 - a. Jim Canales explained a letter in the Board packet, written by the MCO Association and sent to Secretary Timberlake. There was concern among the Board members that the MCO Association may not represent the CCCW Board Members' priorities and needs.
 - b. Jim also explained the CCCW Income Statement, in that the Per Member, Per Month cost has gone down, showing Care Under Management implementation with the care plans is beginning to be successful. The ICFMR retroactive adjustment for 2008 has now been received, as well.
- B. Board President Update
 - i. No response from Portage County
- 8. Board Policy Discussion and Formation
 - A. Update on CEO End Statements Interpretation
 - i. Two documents were handed out to the Board – one a modification to End Statement #3 to add the word “budgeted” in retrospect to resources. The other document was to determine the suggested monitoring documents by the CCCW Board for measurement of the end statements. There are three types of monitoring documents – those that exist, those in development, and those desired for development.
 - ii. Chairperson Day stated that in accordance with the policy governance approach, the next six months will focus on exerting the end statements around the CEO limitations, interactions, and relationships.
 - B. Value and Beliefs Discussion to take place at August Board meeting.
- 9. The next Board meeting will occur on July 22, which is the 4th Wednesday of the month. The Board was in agreement for the remaining meetings of 2009 to take place on the 4th Wednesday of each month. Topics to be discussed at the July 22 meeting include:
 - A. Portage County Sick Leave
 - B. Member Satisfaction presentation
 - C. Budget Structure presentation
 - D. Expansion Recommendation
 - E. Strategic Plan
- 10. Meeting Adjourned at 5:00 p.m. with a motion from Donna Rozar; seconded by Keith Langenhahn.

Respectfully submitted by Tara Adam, CCCW Executive Assistant