

# COMMUNITY CARE OF CENTRAL WISCONSIN

## Board Meeting Minutes: Draft

**DATE:** October 11, 2010  
**PLACE:** Central Wisconsin Airport, Conference Room A  
**TIME:** 3 p.m.  
**PRESENT:** Ken Day, Jim Clark, Peter DeSantis, Peter Hendler, Lonnie Krogwold, Donna Rozar, Janis Ribbens  
**EXCUSED:** Rob Kublank, Keith Langenhahn  
**OTHERS PRESENT:** Jim Canales, Mark Hilliker, Lucy Runnells, Jody Kohl, Tara Adam, Jason Taylor, Jackie Szehner

1. The meeting was called to order at 3:00 p.m. by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage, and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, Stevens Point, and Merrill; and the CCCW website.
3. No public comment was made.
4. Motion by Peter Hendler, seconded by Janis Ribbens, to approve the Minutes dated September 22, 2010. Motion carried.
5. Board Education/Governance Monitoring Reports
  - A. Administrative Update
    - ✓ Jim Canales stated that CCCW is currently serving more than 2,700 members on a daily basis. A substantial number - 500 people - remain on the Marathon and Wood County wait list. Jim wrote a letter to Susan Crowley with suggestions and recommendations from CCCW of how to ease the burden when the entitlement dates for these two counties occur. Jim will keep the Board informed of any updates he receives from the Department of Health Services in response to the suggestions.
  - B. Monitoring Reports
    - ✓ There are no significant changes with the member report. Board Member Rozar requested to see a breakdown in the age range within both the PD and DD target groups.
    - ✓ For costs reflected from the months of July through September, the profit margin continues to slowly increase.
    - ✓ Mark Hilliker updated the Board on CCCW's Strategic Plan, and the four priority issues surrounding that plan. Progress has been made with these four issues, including developing tools and resources targeted to cost effectiveness, creating committees for support of Service Coordination teams, and scheduling training for communication interaction.
    - ✓ Four ticketholders have been assigned to CCCW as an Employment Network. CCCW is currently the only MCO that is an Employment Network.
    - ✓ Mark pointed out the cost savings figures associated with Self-Directed Supports, which also provides the benefit of self determination to members. 19% of CCCW members self-direct their services, which is the highest level of all MCOs.

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6. Motion to go Into Closed Session  
Peter DeSantis motioned to go into Closed Session pursuant to Section 19.85(1)(c) and (f), Wis. Stats., for the purpose of considering compensation of public employees over which the Board exercises jurisdiction and discussion of investment of public funds which for bargaining reasons requires a Closed Session, including discussion regarding status of contract negotiations with Union representing Agency professional employees. Motion seconded by Jim Clark. Roll call vote taken; all voted in favor.
7. The Board returned to Open Session with a Motion from Keith Langenhahn; seconded by Lonnie Krogwold; Motion approved.
8. An announcement was made that there were no Board actions taken in Closed Session.
9. Board Policy Discussion
  - A. Review and Consider Approval of the CCCW 3-Year Business Plan (2011-2013)
    - ✓ Jim Canales announced the finalization of the 3-Year Business Plan, which is due to the State by October 15, 2010. The Business Plan involves the enrollment plan, defines year-end financial projections for each of the three years, and incorporates solvency projections. It is expected that CCCW will continue to be profitable under this Plan if assumptions and criteria are able to be met. Lucy Runnells showed a brief overview of the 3-Year Business Plan with a slide show presentation. Peter DeSantis motioned to approve the CCCW 3-Year Business Plan; seconded by Jim Clark. Motion approved.
  - B. Review and Consider for Approval the 2011 Annual Operating Budget for CCCW
    - ✓ Lucy Runnells provided information regarding the 2011 annual operating budget, and explained that although the State has spent a vast amount of time developing the new residential rate setting methodology, adjustments on the method are still taking place and is it not yet implemented. As the method is redone and put into practice, MCOs will be asked to redo the financial area of the Business Plan. The Board reviewed the 2011 budget numbers as presented. Any forthcoming information regarding the residential rate setting methodology will be presented at a future date. Peter Hendler motioned to approve the CCCW annual operating budget; seconded by Janis Ribbens. Motion approved.
10. Next Meeting Agenda Items
  - Administrative Reports
    - Member Report
    - Income Statement
    - Quarterly Indicator Report
    - Balance Sheet
    - Pay for Performance Recommendation (past and future year)
    - CCCW/State Contract Recommendation for next year

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- Discuss in Closed Session the performance appraisal for the Chief Executive Officer.
- The Board Chair and Vice Chair review with the Chief Executive Officer the Board appraisal of his/her performance.
- Discuss in Closed Session the update on union negotiations.

**11. The next Board meeting will occur on November 22, 2010, at 2 p.m. in the large conference room at the CCCW Stevens Point location – 3349 Church Street.**

12. There being no further business, Motion by Janis Ribbens, seconded by Jim Clark, to adjourn. Motion carried.

Respectfully submitted by Tara Adam, CCCW Executive Assistant