

**COMMUNITY CARE OF CENTRAL WISCONSIN**  
**Board Meeting Minutes: Approved**

**DATE:** September 17, 2008  
**PLACE:** Central Wisconsin Airport, Lower Level Conference Room  
**TIME:** 3:00 – 5:00 PM  
**PRESENT:** Jean Bitner, Jim Clark, Ken Day, Peter DeSantis, Peter Hendler, Lonnie Krogwold, Keith Langenhahn, Janis Ribbens, Donna Rozar  
**Absent:**  
**OTHERS PRESENT:** Jim Canales, Lucy Runnells, Mark Hilliker, Jody Zuege, Kate Norby, Carol Winter, Annette Ninneman, Steven Bantz, George Collar, Linda Weitz

1. The meeting was called to order at 3:00 PM by Chairperson Ken Day.
2. Notice of this meeting was provided to Marathon, Portage and Wood County Clerks; major newspapers of Wausau, Marshfield, Wisconsin Rapids, and Stevens Point; and the CCCW Website.
3. No public comments were made.
4. Motion by Janis Ribbens, seconded by Jean Bitner to approve the August 20, 2008 minutes; motion carried.
5. No modifications were made to the agenda.
6. Administrative Report/Jim Canales:
  - a. Reported that four negotiation dates have been set; the first meeting took place on September 15.
  - b. Reported that all leases for CCCW have been signed. There is a tentative move date for Marathon County of mid October.
  - c. Provided an updated implementation schedule to the Board, outlining outstanding areas that need to be complete prior to implementation.
  - d. Provided an update on Family Care funding status and a memo from the Joint Finance Committee. Mr. Canales reported that he has been in discussions with concerned parties and has invited all legislators to a meet and greet to talk about how Family Care works and the mission and values of CCCW.
  - e. Update of progress in meeting certification requirements and taking of actions required of the board, including approval of documents:
    - i. An update on the MCO certification progress was provided to the Board.
    - ii. The CCCW Investment Policy was provided to the Board. Jim Clark motioned to adopt the Investment Policy presented, seconded by Peter Hendler; discussion ensued. All voted in favor; motion carried.

- iii. The CCCW Quality Plan was provided to the Board. Dana Cyra summarized the goals of the plan. The fair hearing process and level of Board involvement was discussed. More detail of this process will be shared at a future meeting. Ms. Cyra explained that Family Care quality standards are based on a list of member outcomes that were identified when Family Care began. Motion by Donna Rozar to accept the Quality Assurance Plan submitted to DHS for certification; seconded by Peter DeSantis. All voted in favor; motion carried.
7. Discussion and possible action to elect a Vice Chair of the CCCW Board – the floor was opened for nominations. Lonnie Krogwold nominated Peter Hendler; seconded by Jim Clark. Two additional calls for nominations were made; nominations closed. Donn Rozar motioned to cast unanimous vote; seconded by Lonnie Krogwold. No discussion; all in favor; motion carried.
8. The Board discussed the significance of Ends (outcome) statements as proposed in the Policy Governance model and how the CCCW Board could focus on ends statements and measurable outcomes as it continues to define what success looks like for CCCW.
9. The Board discussed the September 3, 2008 Board in-service on Policy Governance and the option to move forward with Don Percy for a third session – Jim Clark motioned to invite Don Percy back for a third session; seconded by Donna Rozar. Discussion ensued. All voted in favor; motion carried. Mr. Percy will be asked to provide a third session to the Board, using a hands-on approach that will allow for the practical application of the material presented thus far.
10. The next meeting will be a Board Development session with Don Percy from 4 – 7 PM on October 1, 2008, in the lower level of Central Wisconsin Airport in Mosinee. The October 15, 2008 meeting will include a report from administration on the following: negotiations; Joint Finance; complaint, grievance, and appeal process. Work on policy areas will also be considered and the capitation rate and proposed budget may be available for review and discussion.
11. Motion to adjourn by Lonnie Krogwold, second by Peter Hendler. All in favor; motion carried. The Board adjourned at 5 PM.