

**Transition Planning Committee of Community Care of Central Wisconsin  
Meeting Minutes**

**DATE:** Wednesday, June 14, 2006  
**PLACE:** Central Wisconsin Airport  
**TIME:** 4:00 P.M.  
**PRESENT:** Patricia Arnold, Dave Bast, Linda Berna-Karger, Jim Canales, Ken Day, Pete Hendler, Mark Hilliker, Lonnie Krogwold, Karen Piel, Lucy Runnells, Tim Steller, Vicki Tylka

**FACILITATOR:** Mark Hilliker

1. **The meeting was called to order. Introductions were made.**
2. **Reviewed 05/24/06 minutes**  
Clarification on Helene Nelson letter  
Clarification on type of governance – 12 members
3. **Correspondence – None**
4. **Project Coordinator Discussion**  
HANDOUT – PROJECT COORDINATOR – CCCW  
Project Description  
Position Responsibilities  
Qualifications  
Salary  
RFP included funding for a Project Manager. Consideration to bring on board a Project Coordinator to handle general operations, scheduling, coordination, marketing management, etc. on a limited term basis.  
  
Motion made to move forward with a contract agency to obtain a project coordinator who works immediately under Jim Canales. Directors will further develop this coordinator position.  
  
Motion made by: Ken Day  
Seconded: Lonnie Krogwold  
Approved by consensus
5. **Continue facilitated discussion of 66.30 agreement components (Questions provided by Dean Dietrich)**
  - What limitations are on the powers of the governing board and thereby reserved to the member counties?
    - Governance structure of the ‘new’ organization
    - Financial liability through budget funding
    - Access to and assurance of quality services (**Removed**)
    - Approve member appointments to the Governance Board

- Retain control over scope of responsibilities of Primary and Acute Care
  - Long term commitment – leases, purchasing property?
  - Borrowing authority
  - Taxing authority
  - Requiring annual reports and evaluation from the entity to the respective county boards
  - Investing authority
  - Right to withdraw or be a part of dissolution (**Added**)
  - Major changes in scope of services, either increasing or decreasing (**Added**)
- What powers will be vested in the governing board?
    - All other powers NOT vested in County boards.
  - What officers will be created from the governing board?
    - Question for Dean Dietrich – Statutory requirements
  - What procedure will be followed for submitting a budget from the governing board to the member counties?
    - Governing board prepares recommended budget for County Board approval as part of annual budget process in each county. (Fine tune language w/Dean Dietrich regarding county funds versus no county funds.)
  - What powers are reserved to the member counties with regard to capital expenditures or other type of expenditures by the joint venture entity?
    - Large capital expenses County's keep (over X \$)
    - Operating capital by this entity
    - Capital assets necessary to operate entity, owned by entity.

How will expenses be prorated between the member counties in order to fund the joint venture entity?

- Operational capital and shortfalls will be covered through the capitation rate which is based on population.

**6. Review and Refine Primary tenets for the new organization.**

Not discussed

**7. Future meeting schedule**

Next meeting - June 28, 2006 from 4:00 – 5:30.

Craig Thompson from WCA may be a guest

**8. Meeting adjourned at 5:45 p.m.**