

**Transition Planning Committee of Community Care of Central Wisconsin  
Meeting Minutes**

**Date:** Wednesday, May 10, 2006  
**Place:** Central Wisconsin Airport  
**Time:** 4:00 PM  
**Present:** Patricia Arnold, Dave Bast, Jim Canales, John Chrest, Jim Clark, Ken Day, Jim Gignac, Mark Hilliker, Lonnie Krogwold, Peter Manley, Karen Piel, Lucy Runnells, Tim Steller, Vicki Tylka

**Guests:** Dean Dietrich, Kathleen Luedtke, Jennifer Gillespie

- 1. The meeting was called to order**
- 2. Introductions and welcome**

Committee introduced to Dean Dietrich, attorney for Ruder Ware, and Kathleen Luedtke and Jennifer Gillespie from the State of Wisconsin
- 3. Primary Goal of Tenets per document provided by Mr. Canales and Mr. Hilliker**
  - Maintain county government leadership
  - Maintain county character but work as a separate entity
- 4. Organizational Classification options per Mr. Dietrich**
  - Per state statute 66.0301...allow municipalities to merge government units in a joint venture
  - Non-profit LLC is possible under 501-C3. Tax exemption allows tax free donations and fund raising ability
  - Combine with a separate fundraising entity...community foundation
- 5. How Flexible is a 66.0301?**
  - Commission to govern. Entity is flexible to undertake new programs, services and react to needs of clients
  - Bringing in additional counties has 2 difficulties
    - i. Negotiation
    - ii. Distribution of assets and liabilities
    - iii. Amendment required back to the existing county boards
  - Option to start out as Acute and Primary HMO or contract with an HMO
- 6. County based purchasing board**
  - Operate like one regional county
  - All have same authority, except taxing
  - All carry same risk and liability

**7. Considerations**

- Getting out of agreement
- Three counties would not be just responsible but affect policy
- Carry own insurance to cover governance board and employees of the entity
- Governance board has little structure in state statutes

**8. 66.0301**

- Unit bears risk, provide all administration. Could be a separate employer of employees who provide the service. Logical that one county does the administration. Could have separate government ID, etc.

**9. Business Decision**

- Option to contract with one of the counties to handle all of the administrative activities
- Employees all in one union, regardless of site location
- Organization be own employer with new union, etc.

**10. Advantages of 66.0301**

- May be non-union versus union
- Separate HR function
- Different set of employees
- Cost is born by entity

**11. Issues to discuss**

- Sort out what type of authority will exist with County Boards
- New counties joining existing organization (approval process)
- Dissolution process
- Authority of new governance board
- Costs and Funding
  - How will costs and funding be assessed?
  - In-kind contributions as part of start up costs?
  - Assess cost and required funding for risk fund? Driven by governance body rather than statute.
  - Assessment must be creative in creating document.
  - Right to charge back on a per capita basis
  - How much levy must be put in?
  - Allocation of assets
    - On going costs
    - Build reserve
    - Capital assets
- What powers do the County Boards want to reserve?

**12. Letter from Secretary**

- What will we offer stakeholders?
  - How will they communicate with us
- Open or closed sessions?
- What do we expect to do in relation to stakeholders?
  - Publish agenda?
  - Public comment provided in agenda?
  - Open sessions?
  - Stakeholders sub-group? Use extension's information on grass roots and stakeholders

**13. Thank you t our state staffers for being with us**

**14. Future meeting dates**

- June 14, 2006
- June 28, 2006

**15. Meeting adjourned**

Minutes taken by:

**Patricia Arnold**

Chair, Wood County Board of Social Services